

**Westover City Council  
MINUTES  
July 6, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on July 6, 2021.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Larry Riggins, Councilmembers: Wayne Jones, Roberta Stamp, Susan Lane, Annette Tyler and Dr. Jay Crisman.

**Absent: None**

**Invocation:** The invocation was given by Councilmember Jay Crisman.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins announced that a Special Called Council Meeting will be held July 13, 2021, at 6:30 p.m. New Life Assembly Church and notices have been posted for the Public. A Proposed Temporary Amendment to the Council Rules will be presented to the Council tonight.

Mayor Riggins announced that an invitation has been received from the City of Vincent for Vincent Day In The Park and will be held Saturday, July 24, 2021. At 5:30 p.m. all Elected Officials are invited to be presented on stage.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The Pre-Meeting Minutes of June 15, 2021 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the Pre-Meeting Minutes of June 15, 2021.

A second was made by Susan Lane.

The Pre-Meeting Meeting Minutes of June 15, 2021 were adopted unanimously as presented.

The Regular Meeting Minutes of June 15, 2021, minutes were presented.

A motion was made by Councilmember Susan Lane to adopt the Regular Meeting Minutes of June 15, 2021.

A second was made by Councilmember Wayne Jones.

The Regular Meeting Minutes of June 15, 2021 were adopted unanimously as presented.

### **TREASURER'S REPORT**

No June 2021 Year-To-Date Treasurer's Report.

### **REPORTS OF STANDING COMMITTEES:**

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane

Business Development - The next Westover Business Alliance Luncheon will be held Thursday, July 22, 2021. "Share an Like" the Westover Business Alliance Facebook page.

"Keep it Local, it Matters"

If anyone has information for the Our Westover Newsletter, send it via email. If you have Articles and Pictures I need by Tuesday, July 20, 2021. The next edition will be in August.

Public Safety - Thank you to Shelby County for replacing signs at the intersection of Highway 55 and 280.

The Shelby County Sheriff's Office has an application for smart phones. It is available now for download. The app will allow citizens to access and share information from the palm of their hand.

The app offers quick access to items of public interest and is easy to use. In just a few clicks, users can access features including:

- Submit a tip
- Divisions
- Contact us
- Jail/inmate info
- Sex Offenders mapping
- Instant push notifications
- Breaking news & alerts
- Shelby County's most wanted
- Social media and more!

The Shelby County Sheriff's Office app is available for download for free in the App Store and Google Play. Search Shelby County Sheriff AL to download the app.

Colonial Pipeline wants me to remind citizens to call 811 before you dig.

Please No Dumping, Let Us Keep Westover Beautiful...

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The CAPZO re-certification class will be held Saturday, August 7<sup>th</sup>, 2021 – 8:30 a.m. – 12:30 p.m. at City Hall. Clerk Meacham will sign up Mayor and Councilmembers for this class. Councilmember Dr. Crisman will check his schedule.

Vincent In The Park will be held Saturday, July 24, 2021 from 4:00 p.m. – 9:00 p.m.

Public Relations – Mayor Riggins announced Coffee with The Mayor of Chelsea will be held Tuesday, July 13, 2021 at 8:30 a.m. Clerk Meacham will register Mayor Riggins and Councilmember Susan Lane.

Mayor Riggins gave an update on Mt. Tabor, when ready, the Seniors will be able to meet there.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – The Library had ten Senior Adults that read three to four books monthly during the Summer Reading Program. These numbers will be turned into Harrison Regional.

Senior Program – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones

Annexation – Council Wayne Jones – No Report

Zoning – Councilmember Wayne Jones reported that the last zoning was GeoStone.

E. PUBLIC HEALTH - Councilmember Dr. Jay Crisman

Public Health - Dr. Crisman reported that July is Eye Injury Prevention Month. Academy of Ophthalmology website has a lot of information. Website: AAO.org

The Pfizer vaccine Delta variant study has been done and may not be effective. Continue to social distance and wash your hands.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp  
No Report

**REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler –No Report
- Planning Commission – Chairman Ed Stowell – Absent
- Attorney – Mr. William Justice – Absent  
Mayor met with Attorney William Justice several times concerning the proposed merger with Chelsea and the School Districts. Mr. Justice will not be able to attend the Special Called Council meeting and Attorney Josh Arnold will be attending in his absence. Mayor Riggins will meet with Attorney Josh Arnold on Monday to help answer questions.
- Board of Zoning Adjustments - Chairman Stephen Floyd – Absent
- Westover Fire Department - Chief Micah Woodley - Absent  
A handout was distributed to the Council with the Fire Department updates.

<b>CALL TYPE</b>	<b>JUNE 2021</b>
Structure Fires	0
Vehicle Fires	0
Brush/Wood Fires	0
Medical Complaints	22
Vehicle Accidents	4
Assists	4
Alarms	2
<b>TOTAL</b>	<b>32</b>

Equipment has started coming in from the Firehouse Subs Grant. We are installing the Fire/EMS skid unit in the UTV (Mule) this week.

Batteries are in for the two engines that have been deemed surplus and planning to install this week. Surplus sales should begin next week.

FEMA grants selection, scheduled to start April 30, 2021, completed the first round of awards on June 11, 2021. We have not received an acceptance or denial letter yet and there is still \$234,356, 991.00 to be awarded nationally. We should see another round of grants released this Friday.

State Retirement for the firemen. We have not heard back from RSA regarding our letter of inquiry into becoming a participating agency. Mayor Riggins waiting on a response back from the second completed questionnaire.

Mayor Riggins gave an update on the Fire Department Construction Project Status.

Construction for the Fire Station has begun with the addition of the shell almost being complete.

Mayor Riggins stated the fire hose tested is back on trucks today.

**OLD BUSINESS:**

Mayor Riggins gave an update on the Mt. Tabor Annex. The front door has arrived and may be installed this week along with the ADA threshold being done. When complete, events and meetings may be held. There is one ADA bathroom complete. There is a lot of clean up needed in the fellowship hall of the building.

Councilmember Susan Lane asked if the parking lot has to be paved before meetings and events can be held. Mayor Riggins replied, not for Seniors. He has received two bids that are extremely high.

Councilmember Wayne Jones asked if a cleanup date has been set. Mayor Riggins replied, no.

Mayor stated the Fire Department shell has been done on the renovations. There are a lot of things still inside the building to be cleaned up. The materials are arriving and will be stored in the bay at the old fire station.

**NEW BUSINESS:**

Mayor Riggins will be introducing Resolution #2021-07-06-2062 - A Resolution to Amend the 2021 Budget recommended by the Auditors. The changes were discussed in pre-meeting.

Mayor Riggins presented in the pre-meeting a temporary Amendment of the Order of Business to the Council Rules for the Special Called Council meeting to be held Tuesday, July 13, 2021. Mayor Riggins asked the Council if they had any comments or recommendations. Councilmembers had no comments or recommendations.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None**

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

Resolution #2021-07-06-2062 - A Resolution to Amend the 2021 Budget. The Council was given a handout of the proposed changes and discussed in the pre-meeting. Clerk Meacham read Resolution #2021-07-06-2061 – A Resolution to Amend the 2021 Budget.

A motion was made by Councilmember Wayne Jones to adopt Resolution #2021-07-06-2021 - A Resolution to Amend the 2021 Budget.

A second was made by Councilmember Annette Tyler.

Resolution #2021-07-06-2062 - A Resolution to Amend the 2021 Budget Was adopted unanimously as presented. A copy will be included in these minutes.

Mayor Riggins stated the Council Rules Statement "Request to be heard by or make presentation to the Council shall be presented, in writing, no less than five (5) business days prior to a regularly scheduled meeting of the Council" be amended to read "shall be made to the Recording Clerk, prior to opening of Public Hearing".

Mayor Riggins presented a temporary Amendment of the Order of Business to Council Rules only for the Special Called Council meeting for Tuesday, July 13, 2021 at 6:30 p.m. at New Life Assembly Church. To amend Section 6 as follows:

1. Call To Order
2. Roll Call
3. Invocation
4. Communications/Purpose of Meeting/Introduction of Time Keeper/Recorder
5. Public Hearing
6. Follow- Up from Council
7. Adjournment

Mayor Riggins read the statement to be amended regarding media and cameras to be changed from "All media, cameras and recording devices are to be on the back row only". Amend to "are to be located in the rear areas, so as not to obstruct vision to the speakers".

Councilmember Wayne Jones asked if there will be a cut-off of number of people to register. Mayor Riggins replied, no. People will be able to register to speak.

A motion was made by Councilmember Dr. Crisman to adopt the temporary amendments to the Order of Business as presented to the Council to apply only to the

Special Called Council Meeting for Tuesday, July 13, 2021, at 6:30 p.m. at New Life Assembly Church in Westover.

A second was made by Councilmember Susan Lane.

The motion was adopted unanimously as presented.

**COUNCIL COMMENTS**

Councilmember Susan Lane asked if a Deputy will be assigned for the Special Council meeting July 13, 2021. Mayor Riggins replied, yes.

Councilmember Wayne Jones stated at the last Planning Commission meeting, he was absent, that Mr. Eddleman presented changes and drawings. These changes and drawings were sent back to Engineer regarding alleys and turn around points. This may be presented at the August Planning Commission meeting along with other changes.

Councilmember Susan Lane stated, there has been no work going on at the entrance to Pine Mountain from Highway 280 in the last three weeks. Mayor Riggins replied, they are waiting on the dirt to settle and only finish the ALDOT right of way portion and not going any further up the mountain and finish before the ALDOT deadline for permit.

Councilmember Susan Lane asked when the work will begin for the Traffic Signal on Highway 280/55. Mayor Riggins stated that another onsite date has been set for mid- July 2021.

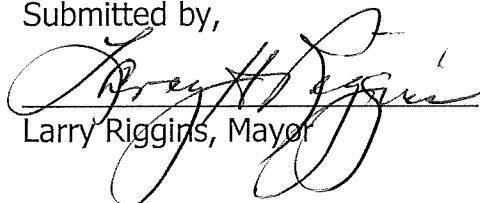
**ADJOURNMENT:**


A motion was made by Councilmember Roberta Stamp to adjourn the meeting.

A second was made by Councilmember Susan Lane.

Motion passed and meeting was adjourned at 7:12 p.m.

Submitted by,

  
Larry Riggins, Mayor

  
Bonnie Meacham, City Clerk – Treasurer

**Westover City Council**  
**MINUTES**  
**July 20, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on July 20, 2021.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Councilmember Roberta Stamp

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Riggins, Councilmembers: Annette Tyler, Roberta Stamp, and Wayne Jones

**Absent:** Councilmembers: Susan Lane and Dr. Jay Crisman  
Clerk Meacham

**Invocation:** The invocation was given by Mayor Riggins.

**Pledge of Allegiance:** The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins introduced Erin Bell Welborn, candidate for Shelby County District Court Judge Place 1. She is running as a Republican to replace Judge James Kramer who is not seeking re-election. She shared her past experience and her vision for serving as a Judge.

All are invited to attend the City of Vincent Day in the Park on Saturday, July 24, 2021 (4-9 p.m.)

The Mayor thanked all who attended the Town Forum held Tuesday, July 13, 2021 at the New Life Church. It was informative for the Mayor, the Council, and the Citizens of Westover. We are working to answer questions raised that evening.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The pre-meeting minutes of July 6, 2021 were presented for adoption.

A motion was made by Councilmember Annette Tyler to adopt the pre-meeting minutes of July 6, 2021.

A second was made by Councilmember Wayne Jones.

The pre-meeting minutes of July 6, 2021 were adopted unanimously as presented.

The meeting minutes for July 6, 2021 were presented for adoption.



A motion was made by Councilmember Roberta Stamp to adopt the July 6, 2021 minutes.

A second was made by Councilmember Wayne Jones.

The July 6, 2021 minutes were adopted unanimously as presented.

### **TREASURER'S REPORT**

The June 2021 Year-to-Date Treasurer's Report was presented during the pre-meeting. It will be held over for consideration until the next meeting.

### **REPORTS OF STANDING COMMITTEES:**

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane was absent but she sent her report to Mayor Riggins to share with the council.

The Westover Business Alliance Luncheon will be held Thursday, July 22, 2021. Networking at 11:30, begins at 12 and ends at 11. Venue is New Life Church. Lunch from Chicken Fry'd is sponsored by WestRover Water Sports. The speakers are representatives with Colonial Pipeline and Products Pipeline Southeast. Also, the 2021 David Wilson Scholarship recipient, Kayla Maxwell, will join us.

Public Safety - Remind citizens to download the Shelby County Sheriff's Department smart phone app. It is free.

Westover Newsletter - Please send all information for the August newsletter to Susan Lane via email.

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler  
Education - The CAPZO recertification class will be held Saturday, August 7, 2021, 8:30 a.m. - 12:30 p.m. at City Hall.

Public Relations - The Shelby County Chamber is having their August Chamber Connections luncheon on August 5.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler  
Library -The Seniors have been participating in the Summer Reading Program.

Senior Program - The Seniors are participating in a Christmas in July program.

- D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – Absent

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp - No Report

**REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report
- Planning Commission – Chairman Ed Stowell – Absent – Planning Commission will be meeting next Tuesday, July 27.
- Attorney – Mr. William Justice – Absent - No Report
- Board of Zoning – Chairman Stephen Floyd – Absent - No Report
- Westover Fire Department - Chief Micah Woodley – Absent - No Report

**OLD BUSINESS:**

Update - Mt Tabor Annex: Renovations are still in progress to be able to hold meetings there. Almost to the point of letting the seniors meet there. Need paving out front. Front door has been installed but needs some finishing touches.

Update - Fire Department Construction Project Status: Progress is being made on the Westover Fire Department building. They are preparing the ground to be able to pour concrete out front and around the side of the building.

Update - CAPZO Re-Certification Class: Open to Planning Commission and BZA members as well as Council members.

**NEW BUSINESS:** None

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** – None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**  
None

**COUNCIL COMMENTS -**

Mayor Riggins: He will stay around after the meeting tonight to entertain any questions from those attending the meeting.

Councilmember Annette Tyler: Thanks to all the people who came to the open meeting on July 13.

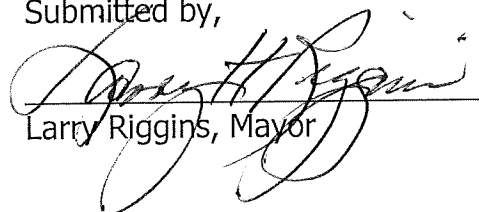
**Adjournment**

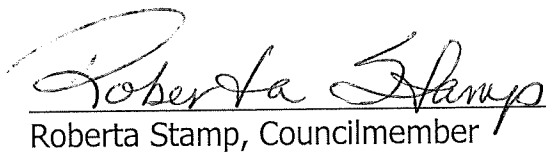
A motion was made by Councilmember Annette Tyler to adjourn.

A second made by Councilmember Wayne Jones.

The meeting was adjourned at 6:55 p.m.

Submitted by,

  
Larry Riggins, Mayor

  
Roberta Stamp, Councilmember