



Westover Municipal Fire Department

3345 Westover Road, Westover, Alabama 35147
Phone: (205)678-3375 ext. 5 Fax: (205)678-3376
www.westoveralabama.org



Micah A. Woodley, Fire Chief

David M. Seales, Captain

Subject: Request for Sealed Bids

Date of Request: January 03, 2022

Bid #: FY22-0103, Personal Protective Gear and Equipment, 10 pages

Due: February 04, 2022, by 12:00 PM CST

Section 1: Introduction

The Town of Westover, Alabama is requesting bids from qualified offerors to provide personal protective gear and equipment in the form of: structural personal protective equipment (PPE), self-contained breathing apparatus (SCBA), and rapid intervention kit equipment for use within the fire department.

Award of the bid under this advertisement is to be funded in part with federal funds through FY20 Assistance to Firefighters Grant (AFG Award # EMW-2020-FG-10746). Funding is contingent upon compliance with all terms and conditions of funding award. All prospective offerors shall comply with all applicable federal laws, regulations, executive orders, Assistance to Firefighter (AFG) grants/FEMA requirements and the terms and conditions of the funding award. In addition, offerors providing submittals shall be responsible for complying with state law and local ordinances. Due the total cost involving this procurement, proposal submittals must be sealed.

All responses shall use a Single Point of Contact for delivery of all communications during the procurement process, information related to this solicitation, and any addenda, is:

Micah Woodley, Fire Chief
205-678-3375 ext. 4
chief@westoveralabama.org
PO Box 356
Westover, AL 35185

To be considered, all bid responses must be submitted in writing no later than **12:00 PM (CST) on February 04, 2022**. Offerors mailing bid packages should allow delivery time to ensure timely receipt of their bid. The responsibility for getting the bid response to the Town of Westover on or before the specified time and date is solely and strictly the responsibility of the submitting offeror. The Town of Westover will in no way be responsible for delays caused by any occurrence. Sealed proposal packages may be hand delivered or mailed to:

US Mail:

Town of Westover
ATTN: BID# FY22-0103
P.O. Box 356
Westover, AL 35185

Parcel Service or Hand Delivery:

Town of Westover
ATTN: BID# FY22-0103
3312 Westover Road
Westover, AL 35147

City Hall hours of operation: 8:00 a.m. - 2:00 p.m. (CST) Monday through Friday
Phone: (205)678-3375

Section 2: Inquiries

Only written questions will be considered formal. Any information given by telephone will be considered informal. Any questions that the Town of Westover feels are pertinent to all proposers will be issued in the form of an Addendum. Formal questions can be directed to: chief@westoveralabama.org.

Section 3: Submission of Bids

3.1: Deadline

Mail or hand deliver bid packet that includes: one (1) signed original and clearly identified hardcopy and two (2) copies of the original, and a current year signed W-9 form. Bid submittals shall be sealed and marked "FY22-0103, Personal Protective Gear and Equipment". Bids must be received as described in the introduction section. Sealed bid submittals must be received by **12:00 PM CST, February 04, 2022**, at the Town of Westover City Hall located at 3312 Westover Road, Westover, AL 35147 and/or the listed PO Box for US Mail.

3.2: Addenda

Each offeror is responsible for determining that all addenda issued by the Town of Westover have been received before submitting a bid.

3.3: Identification

The outside of the sealed envelope must be marked "FY22-0103, Personal Protective Gear and Equipment".

3.4: Late Submittals

Any bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. It is the sole responsibility of the offeror to ensure that their sealed bid is received by Town of Westover personnel before the deadline indicated above. The Town of Westover will in no way be responsible for delays caused by any occurrence.

3.5: Preparation of Response

The offeror's bid should be prepared simply and economically and should provide all the information which it considers pertinent to its bid and qualifications for the products to be provided. Bids shall be submitted on the forms included with the solicitation documents. Any interlineations, alterations or erasures must be initialized by the signer of the bid.

3.6: Propriety Information

Trade secrets or proprietary information submitted by an offeror, in connection with a procurement transaction shall not be subject to the public disclosure under the Freedom of Information Act. However, the offeror must invoke the protection of this section prior to or upon submission of the data or other materials and must identify the data on other materials to be protected and state the reasons why protection is necessary.

Each individual page shall be identified in boldface at the top as "CONFIDENTIAL" in a font size of 14 or larger. Any section of the bid that is to remain confidential shall also be so marked in boldface on the title page of that section along with each individual page within that section. Cost information and any other public information may not be deemed confidential; therefore, it is requested that only the necessary confidential pages be marked.

3.7: Binding

Bid submittals must include the offeror's unit price certification form (contained within) signed by an authorized representative of the company to legally bind the bid. All bids submitted without such signature may

be deemed non-responsive. Bids shall be binding for 120 calendar days following the date of the bid opening. Inflation costs of up to 5% may be allowed after 6 months from the bid award date with prior approval of the Town of Westover.

3.8: Miscellaneous

Nothing herein is intended to exclude any responsibilities or in any way restrain or restrict competition. All qualified offerors are encouraged to submit bids. The Town of Westover reserves the right to waive any informality and to reject any and/or all bids. In addition, the Town of Westover reserves the right to cancel a solicitation at any time prior to the award of the proposal.

3.9: Bid Opening

Bids will be opened and reviewed by the Fire Chief and Mayor on February 07, 2022 at 10:00 AM CST at the Town of Westover City Hall, 3312 Westover Road, Westover, AL 35147.

Section 4: Award

4.1 Award Offering

Award shall be made to the offeror, or offerors, whose product(s) and bid are determined to be the most advantageous to the Town of Westover, taking into consideration the offeror's overall price and ability to deliver gear and equipment within the expected timeframe. This award is a firm fixed-price contract. Consideration shall also be given to the Bidder's integrity and compliance with public policy. The contract shall be awarded to the lowest responsive bidder, or bidders, taking into consideration quality, interoperability, performance, and time specified in the proposals for the performance of the performance of the contract or receipt of goods or services. The Town of Westover reserves the right to reject any and/or all bids. Awards may be made for all projects, specific projects, and/or no projects which may result in multiple offerors receiving specific project award (example: one offeror may receive the turnout gear project award, while a separate offeror receives the SCBA and RIT project award).

4.2: Award Activation

The Town of Westover shall issue an official written "Notification of Award" to the successful offeror and/or offerors within 30 days of the listed opening and review of the offerors bid.

4.3: Historically Underutilized Businesses

The Town of Westover encourages contracting with small businesses, minority businesses, women's business enterprises, and labor surplus area companies, to respond to all invitation for bid. In addition, if subcontracts are let, the awarded offeror must ensure that the necessary affirmative steps are taken to place qualified small, minority, and woman-owned businesses on solicitations lists as well as:

1. Assure that such businesses are solicited when they are potential sources.
2. Divide total requirement, when economically feasible, into smaller tasks or quantities to permit maximum participation by such businesses.
3. Establish delivery schedules, where requirements permit, which encourage such businesses to respond.
4. Use service and assistance from such organizations focused on these types of businesses.

Offerors shall include these special provisions in all subcontracts for this bid. Failure on the part of the offeror to carry out the requirements set forth in the special provision may constitute a breach of this solicitation and after proper notification may result in termination of the award or other appropriate remedy. Offerors who do not meet these are not excluded from the bid.

4.4: Product Delivery

The net project bid price shall include delivery charges, free on board (F.O.B.) to:
Westover Municipal Fire Department
3345 Westover Road
Sterrett, AL 35147

Complete delivery of all structural PPE project components including turnout jacket, turnout pants, firefighting helmet, firefighter boots, firefighting gloves, and firefighting hood purchased as a result of this solicitation, must be delivered at the offeror's expense within 120 calendar days of an order placed from the award of bid. Failure to meet this requirement will result in a \$10 penalty per day starting on the 121st day until delivery occurs.

Complete delivery of all SCBA project components including backpacks/harnesses, face pieces, and air cylinders purchased as a result of this solicitation, must be delivered at the offeror's expense within 120 calendar days of an order placed from the award of bid. Failure to meet this requirement will result in a \$10 penalty per day starting on the 121st day until delivery occurs.

Complete delivery of all rapid intervention kit project components including purchased as a result of this solicitation, must be delivered at the Offeror's expense within 120 calendar days of an order placed from the award of bid. Failure to meet this requirement will result in a \$10 penalty per day starting on the 121st day until delivery occurs.

Successful Offeror shall enclose a complete packing slip/delivery ticket with any items delivered in conjunction with this solicitation. The packing slip/delivery ticket shall be attached to the shipping carton/s which contains the items. The packing slip/delivery ticket must include a minimum of the following:

- Award/PO number
- Date of order
- Listing of items delivered
- Backordered items to include quantities and delivery time of backorders (if applicable)

Section 7: Compensation

7.1: Invoice Requirements

All invoices shall match the price and structure submitted with the bid. Failure to have the invoice match the bid proposal may result in delay of payment and/or rejection of invoice. Additional charges not included or identified in the bid will not be accepted or paid unless charges are preapproved in writing by an authorized member of the Town of Westover and as the result of product upgrade requirements for custom sizing of personnel.

The contractor shall reference the following information on all invoices:

- Contractor's name
- Purchase reference number
- Date of order
- Invoice number
- Itemized list of items ordered
- Itemized list of items shipped
- Quantity, unit price and extension price of each item and total price of order.

All invoices from the successful offeror shall be directed to chief@westoveralabama.org or mailed to:
Town of Westover
PO Box 356
Westover, AL 35186

Section 8: Certification of Proposer Regarding Debarment

By submitting a bid under this solicitation, the Bidder certifies that neither it, nor its principals, are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Section 9: Bid Requirements

In order to evaluate responses efficiently and equitably, responses must be submitted as identified below. Failure to submit this information may render your bid non-responsive.

1. **TITLE PAGE** - Include the name of bid's firm, address, telephone number, email, name of contact person, date, and the subject: "Invitation to Bid – Bid #: FY22-0103, Personal Protective Gear and Equipment".
2. **TABLE OF CONTENTS** - Clear identification of the material by section and by page number.
3. **SECTION 1: OFFERORS INFORMATION** – Include the Company name, business address, telephone number, email address, website address, type of company (individual, partnership, corporation, etc.) and company's authorized agent information (name, title, address, and telephone number). The authorized agent must be empowered to make binding commitments for the company.
4. **SECTION 2: REFERENCES** - Offeror shall provide at least three (3) entity references for which the firm has performed similar work of the same or similar magnitude to those requested in this solicitation, including the contact's name, entity, address, telephone number, e-mail address, and date of the sell or term of contract.
5. **SECTION 3: HISTORICALLY UNDERUTILIZED BUSINESS PLAN** - Provide Contractor plan/policy on inclusion of minority and women-owned business enterprises, contractors, and/or employees. Provide a detailed explanation of why if there is not a plan/policy in place.
6. **SECTION 4: AUTHORIZED DEALER STATEMENT** - The offeror, if other than the manufacturer, shall provide a current, dated, and signed authorization letter from the manufacturer that the offeror is an authorized distributor, dealer, and service representative that is authorized to sell the manufacturer's products.
7. **SECTION 5: AUTHORIZED SERVICE CENTER** - To ensure full dealer support for service after the sale, the offeror must provide information of the authorized service/warranty center. Information must include a minimum of the following: Name, location, and physical address where repairs will be conducted, and number of personnel certified to provide service/repairs to equipment.
8. **SECTION 6: WARRANTY** - All personal protective equipment firefighting gear components and accessories shall be new, of most recent technology, and carry full factory warranties. The turnout jacket, turnout pants, and firefighter helmet must carry a limited warranty of not less than Ten (10) years. The firefighting boots, hood, and gloves must carry a limited warranty of not less than one (1) year. Offeror shall provide, in writing, warranties on all components and accessories outlined in this solicitation. Explanation shall be provided if unable to meet the set requirements and may not automatically result in the rejection of the bid. All SCBA and related components and accessories shall be new, of most recent technology, and carry full factory warranties. The SCBA and cylinder must carry a limited warranty of not less than Ten (10) years. The First Stage and Second Stage Pressure Regulators must carry a limited warranty of not less than the lifetime of the SCBA. The Head's Up Display (HUD) must carry a limited warranty of not less than Five (5) years and all other electronic accessories must

carry warranties of not less than Five (5) years. Offeror shall provide, in writing, warranties on all components and accessories outlined in this solicitation. Explanation shall be provided if unable to meet the set requirements and may not automatically result in the rejection of the bid. All rapid intervention kit components shall be new, of most recent technology, and carry full factory warranties. The SCBA cylinder and RIT harness must carry a limited warranty of not less than Ten (10) years. The rapid intervention kit bag must carry a limited warranty of not less than one (1) year. The rapid intervention kit rope must carry a limited warranty of not less than one (1) year. Offeror shall provide, in writing, warranties on all components and accessories outlined in this solicitation. Explanation shall be provided if unable to meet the set requirements and may not automatically result in the rejection of the bid.

9. **SECTION 7: PRICE SCHEDULES** - Schedule 1 – Personal Protective Equipment – Firefighter Gear Rate Project Price Schedule, Schedule 2 – Personal Protective Equipment – Firefighter Gear Project Rate Price Schedule, Schedule 3 – Rapid Intervention Kit Project Rate Price Schedule.
10. **Section 8 – EQUIVENCY SPECIFICATIONS AND INFORMATION** – include specifications and literature on equivalent products if listed items are not available by the offeror.

Section 10: Scope of Work

10.1: General Specifications

All bids must conform to minimum specifications. All parts, components and/or accessories not specifically mentioned which are necessary to provide the described equipment shall be included in the bid. All personal protective equipment firefighting gear and components provided shall be NFPA 1971 (current edition) and shall represent the most recent technology and options. PPE shall be of an existing brand and model currently in production. Prototypes, experimental, or PPE (component or accessories) in design are not acceptable. All SCBA units and related components provided shall be NFPA 1981 (current edition) and shall represent the most recent technology and options. SCBA's shall be of an existing brand and model currently in production. Prototypes, experimental, or SCBA's (component or accessories) in design are not acceptable. All Rapid intervention kit SCBA manifold and cylinder provided shall be NFPA 1981 (current edition) and shall represent the most recent technology and options. SCBA's shall be of an existing brand and model currently in production. Prototypes, experimental, or SCBA's (component or accessories) in design are not acceptable.

(Continue to Section 11: Schedule 1 Prices – Personal Protective Equipment – Firefighter Gear Project)

Section 11: Schedule 1 Prices – Personal Protective Equipment – Firefighter Gear Project

AFG Budget for (9) Complete Set of Turnout Gear (coat, pants, boots, helmet, 2 hoods, 2 pairs of gloves - \$31,500.00 (\$3,500.00 per set)

QTY	DESCRIPTION	UNIT COST	TOTAL COST
9	<p><u>Turnout Jacket</u> - Coat shall be manufactured with a 7 Oz. Pioneer outer shell (khaki color), Stedair 3000 moisture barrier, Defender M NP (Brass) thermal liner, lime yellow triple trim, zipper/velcro closure, 2X8X8 semi bellows pockets/handwarmers, Nomex hand and wrist guards, Dragonhide cuff reinforcement, flashlight holder (right chest), radio pocket (left chest) w/ notch for antenna (closure side), mic tab left shoulder (collarbone-front), American flag (right sleeve), velcro name patch on rear flap, reflective lettering on back "WESTOVER" (arched) up high, "FIRE/RESCUE" (straight line) <i>Globe GXCEL or equivalent</i></p>	\$	\$
9	<p><u>Turnout Pants</u> - shall consist of the same material as coat, 3" lime yellow triple trim around cuffs, 2X10X10 expansion pockets, velcro style fly w/ snap, kevlar belt, belt loops, Dragonhide cuffs, Dragonhide knee reinforcement, knee padding, reverse boot cut, pocket dividers in both pockets (60 front/40 rear), single tool pouch in each pocket (front/60 portion) <i>Globe Pant System or equivalent</i></p>	\$	\$
9	<p><u>Firefighter Helmet</u> – to include leather helmet front, passport style. Available color options: black, red, and white. <i>Cairns 1044 with MSA style 55 front or equivalent</i></p>	\$	\$
9	<p><u>Firefighting Boot</u> – Leather, 14", composite shank, slip resistant tread <i>Globe Supreme 14" Pull-On or equivalent</i></p>	\$	\$
18	<p><u>Firefighting Hood</u> – PBI material, 21" length, notched shoulders <i>Majestic PACII PBI or equivalent</i></p>	\$	\$
18	<p><u>Firefighting Gloves</u> – Kangaroo Shell with available sizes Small – XXL. <i>Innotex 885 or equivalent</i></p>	\$	\$
Project Total		\$	
Is the listed item quoted by the offeror or an equivalent? (Check one)		Specific	Equivalent

(Continue to Section 12: Schedule 2 Prices – Self Contained Breathing Apparatus Project)

Section 12: Schedule 2 Prices – Self Contained Breathing Apparatus Project

QTY	DESCRIPTION	AFG BUDGET	UNIT COST	TOTAL COST
6	<u>SCBA Harness</u> - 4500 PSI, Airframe Carrier, CGA Threaded Remote Connection, Standard Harness without Chest Strap, Metal Cylinder Band, Adjustable Swiveling Lumbar Pad (Solid Buckle), Regulator w/ Purge Cover (left shoulder), Quick Connect Regulator Hose, Speaker Module (left chest), PASS/Control Module (right shoulder), Rechargeable Battery. <i>MSA GIFS 421MA1Q0LAR or equivalent</i>	Complete SCBA Unit - \$7,000.00	\$	\$
12	<u>SCBA Cylinder</u> – 4500 PSI, 30 minutes, designed for use with the above harness. Carbon construction. <i>MSA 10156423-SP or equivalent</i>	INCLUDED IN ABOVE BUDGET	\$	\$
6	<u>SCBA Facepiece</u> – includes nose cup and 4-point harness. <i>MSA G1FP- FM1M401 or equivalent</i>	INCLUDED IN ABOVE BUDGET	\$	\$
1	<u>SCBA RIT Manifold</u> – 4500 PSI, Medium SCBA facepiece, Regulator, 6-Ft Quick-Fill URC/RIT hose, Remote Gauge, Thread Connect <i>MSA 10206311 or equivalent</i>	\$4,000.00	\$	\$
1	<u>SCBA RIT Cylinder</u> – 4500 PSI, 60 minutes, designed for use with above manifold. <i>MSA 10156426-SP or equivalent</i>	\$1,200.00	\$	\$
Project Total			\$	
Is the listed item quoted by the offeror or an equivalent? (Check one)			Specific	Equivalent

(Continue to Section 13: Schedule 3 Prices – Rapid Intervention Kit Project)

Section 13: Schedule 3 Prices – Rapid Intervention Kit Project

QTY	DESCRIPTION	AFG BUDGET	UNIT COST	TOTAL COST
1	<u>RIT Bag</u> – reinforced bottom, handles on both ends for dragging, shoulder strap, line pocket, mask pocket, high visibility markings. <i>TrueNorth L-3 Lite Speed RIT Bag or equivalent</i>	\$365.00	\$	\$
1	<u>RIT Search Line Bag</u> – must hold a minimum of 200 feet of 8 mil rope, shoulder strap, wide mouth opening, compatible with the above bag. <i>TrueNorth L-Series RIT Rope Bag or equivalent</i>	INCLUDED IN ABOVE BUDGET		
1	<u>Search Line</u> - Length: 200 ft., heat resistant to a minimum of 900 degrees, 5-8 mil. <i>Sterling RIT 900 Search Rope or equivalent</i>	\$210.00	\$	\$
Project Total				\$
Is the listed item quoted by the offeror or an equivalent? (Check one)			Specific	Equivalent

(Continue to Section 14: Assurance and Signature)

Section 14: Assurance and Signature

These prices are submitted with a declaration that no employee of the Town of Westover has a financial and/or beneficial interest in this transaction and no conflict of interest exists between the vendor and the Town of Westover and/or employees. Offerors must comply with all state and federal laws and/or mandates regarding discrimination, harassment, equality, and fairness to be considered as a prospective vendor for award. We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

NAME OF VENDOR	REPRESENTATIVE
ADDRESS	
EMAIL	PHONE
SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE

The City of Westover will not discriminate against any individual and/or vendor of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender, or political affiliation. The Town of Westover is an equal opportunity employer.

End of Bid Packet