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Obtaining a Business License

City of Westover, Alabama

PLEASE READ CAREFULLY



Important Notices:

Forms must contain complete information to be processed.

Contractor license applications require copy of state license.

Regardless of the method used, all information must be complete and payment must be for the correct amount.

You will need an FEIN or Social Security Number and basic information about the business.

Only check and exact cash is accepted. We cannot make change. Please have exact payment.

Option 1: Apply and Pay Online

Call 800-556-7274 to verify/establish RDS Account

Visit the website at www.westoveralabama.org

Select "**Online Business License**" → https://secure.bizlicenseonline.com/default_rds.aspx

If a previous account has been established, log on to the RDS system

If there is no previous account established,

Select "**Online Business License**"

Select "**Business Account**"

Register your business by completing the form

Note: If you cannot move forward during the process, *contact RDS at 800-556-7274*. If you have previously used RDS, you should be able to continue.

Option 2: Apply In-Person at City Hall

Completed forms can be turned in with **check or exact cash only** to the City Clerk 8:00 AM to 12:00 PM M-F.

Fees

Refer to the **fee schedule** to complete the form. There is a \$12 Permit fee required, in addition to the license fee.

Email completed forms and all applicable paperwork to permits@westoveralabama.org

Additional Notices:

The same information is required regardless of method of application.

Significant penalties and/or fines may be imposed for violation of applicable City Ordinances.

Forms must contain complete information to be processed.

Please have all appropriate applications, reviews, approvals, license(s), etc. prior to working.

Unapproved applications will be re-evaluated on a case by case basis upon request.