

CITY OF WESTOVER
 Department of Building Safety
PLUMBING PERMIT APPLICATION

Application is made for a plumbing permit to accomplish the work as described in accordance with plans and/or specifications submitted. All corrections in plans and/or specifications necessary for compliance shall be observed, and all requirements of the building code, the zoning ordinance, and all other pertinent laws and ordinances of the City of Westover regulating construction shall be complied with in pursuit of this work whether or not specified herein.

JOB LOCATION

Project/Subdivision Name _____

Address _____

Lot # _____

IDENTIFICATION				
Property Owner _____		Contractor _____		
Address _____		Address _____		
City _____ ST _____ Zip _____		City _____ ST _____ Zip _____		
Phone(s) _____		Contractor License Numbers:		
		Westover: _____ State of AL: _____		
OCCUPANCY TYPE		SERVICE TYPE		
Residential		Installation Upgrade		
Commercial		Repair Temporary		
Institutional				
		SUPPLY SERVICE		
WASTE SERVICE		From Main to Meter		
Sewer Septic		From Meter To Building		
		Water Distribution		
WORK INVOLVED (Check all that apply):				
Water Closets		Drinking Fountain/Cooler		
Lavatories		Washing Machines		
Sinks		Interior Rain Leaders		
Urinals		Interceptors		
Floor Drains/Floor Sink/		Outside Faucet		
Hub Drain		Sumps/Pumps/Ejectors		
Shower/Bathtub		Irrigation/Backflow Device		
Dishwashers		Sewer Line		
Electric Water Heater		Septic Tank Connection		
Gas Water Heater		Fixture not above		
Garbage Disposal		Other		
NOTE: Plumbing contractors must have a journeyman plumber certification. Contract amounts exceeding \$50,000 are required to hold a State General Contractor's License prior to beginning or continuing work.				
Drawings attached? YES NO				
In the performance of this work is any excavation of street, alley, sidewalk, or public way required? YES NO				
WORK TYPE New Addition Existing Moving				
Date Work Begins (Began): _____				

Base Permit fee is \$6.50 per \$1,000 (minimum fee \$50.00) CICT Fee is collected for the State of AL. Penalties apply for work started before permit is issued.

CERTIFICATION

I certify that:
 I have read this application and that all information contained is true and correct;
 That all work done on this job is to be performed only by certified journeyman plumbers under my supervision or by myself, and, if an Apprentice Plumber is employed on this job, he will be under direct supervision of a certified journeyman plumber, and I assume all responsibility for the employment of certified personnel.
 I am knowledgeable of the jurisdictions codes and ordinances agree to comply with all laws regulating building construction;
 I understand that issuance of this permit contracts the permit holder to compliance with all ordinances, laws, regulations and codes in effect;
 I acknowledge that the municipality of Westover does not provide instruction or guidance on construction or building;
 It is my responsibility to notify Westover Inspection office of any changes in information submitted
 I am the owner or authorized to act as the owner's agent for the herein described work;
 The total contract or valuation is: \$ _____. General Contractor No.(if greater than \$50,000) _____
 This permit becomes null and void if authorized work or construction has not begun within 180 days of issuance of permit, or if work is not completed within 360 days. Work not completed within 180 days requires a Permit Extension Request filed before the permit expiration.

 Printed Name Signature Date

FOR OFFICE USE ONLY

Approved By	Permit Fee	Check/Receipt #	Permit Issued Date



Obtaining a Business License

City of Westover, Alabama

DO NOT RETURN
THIS PAGE



PLEASE READ CAREFULLY

Important Notices:

Forms must contain complete information to be processed.

Contractor license applications require copy of state license.

Regardless of the method used, all information must be complete and payment must be for the correct amount.

You will need an FEIN or Social Security Number and basic information about the business.

Only check and exact cash is accepted. We cannot make change. Please have exact payment.

Option 1: Apply and Pay Online

Call 800-556-7274 to verify/establish Avenu (RDS) Account

Visit the website at: westoveral.gov

Select "**Online Business License**" → <https://westoveral.gov/index.php/buslicense/>

If a previous account has been established, log on to the Avenu (RDS) system

Note: If you cannot move forward during the process, *contact RDS at 800-556-7274*. If you have previously used RDS, you should be able to continue.

Option 2: Apply In-Person at City Hall

Completed forms can be obtained and completed at City Hall. **Check or exact cash only** is required to apply and the City Clerk is available at City Hall 8:00 AM to 4:00 PM Mon-Thur. and 8:00 AM to 12:00 PM on Fridays.

Fees Refer to the fee schedule, to complete the form. There is a \$12 processing fee required, in addition to the license fee if purchased at City hall.

Additional Notices:

The same information is required regardless of method of application.

Significant penalties and/or fines may be imposed for violation of applicable City Ordinances.

Forms must contain complete information to be processed.

Please have all appropriate applications, reviews, approvals, license(s), etc. prior to working.

Unapproved applications will be re-evaluated on a case by case basis upon request.