

**WESTOVER CITY COUNCIL
MINUTES
December 6, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on December 6, 2022.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins

Councilmembers: Roberta Stamp, Wayne Jones, Dr. Jay Crisman, Susan Lane and Annette Tyler.

Absent

None

Invocation

The invocation was given by Mayor Riggins.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins announced the Westover Christmas Parade will be this Saturday, December 10, 2022 at 10:00 a.m. The "Open House Ribbon Cutting" for the Fire Department will be held directly after the Christmas Parade.

A "Thank You" to Councilmember Roberta Stamp for Chairing the Westover Christmas Parade Committee.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of November 15, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of November 15, 2022.

A second was made by Councilmember Wayne Jones.

The pre-meeting minutes of November 15, 2022 were adopted unanimously as presented.

The regular meeting minutes for November 15, 2022 were presented for adoption.

A motion was made by Councilmember Wayne Jones to adopt the regular meeting minutes of November 15, 2022.

A second was made by Councilmember Annette Tyler.

The November 15, 2022 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The October 2022 Treasurer's report was distributed in pre-meeting. Mayor Riggins asked for a motion to adopt the Treasurer's Report.

A motion was made by Councilmember Susan Lane to adopt October 2022 Treasurer's report.

A second was made by Councilmember Wayne Jones.

The October 2022 Treasurer's Report was adopted unanimously.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane
Business Development – The Westover and Chelsea Business Alliance " 6th Annual Collaborative Event" was a success. We had about 65 attendees, around 100 boxes and canned food items collected and will go to local families in need. "Thank you" to Bama Grinch and all our generous sponsors!

280 Animal Medical Center
280 Medical Supply
Cat N Bird Winery
Chelsea Tire Pro
City of Chelsea
Columbiana Tractor
Joseph Buff Insurance Agency
PostNet
WestRover Water Sports

Our Westover digital newsletter should be ready tomorrow.

Public Safety

The Shelby County Sheriff's Department wants me to remind citizens to "hide it, lock it, keep it". Be aware of your surroundings and report suspicious activity.

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler
Education – No report

Public Relations – The Shelby County Chamber of Commerce will be hosting "Holiday Business After Hours" from 5:30 p.m. – 7:00 p.m. and the cost will be \$10.00 per person which includes hor d'oeuvres and two beverages. Please register online. This event will be co-hosted by Slice Pizza and Brewhouse.

Chamber Night with the Bulls will be held Thursday, January 5, 2023 from 6:00 p.m. – 7:00 p.m. Hockey game starts at 7:00 p.m. at the Pelham Civic Complex & Ice Arena. There is a charge of \$20.00 for members and \$30.00 for future members.

The CoffeeNet at Leaders' Corner will be held Wednesday, January 11, 2023 from 8:30 a.m. – 9:30 a.m. at Leaders' Corner – 100 South Main Street, Columbiana, Al. No Cost for this event. Please make reservations online.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler
Library – Still in the process of adding new books. Wilsonville Library workers are helping pull books and replace hardback fiction books.

There is activity with the Book Box posted outside of the Library and people are responding by leaving books as well.

Seniors – No Report

- D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman
World Aids Day is December 1, 2022 for more information go to
<https://www.worldaidsday.org>

This year's National Influenza Vaccination Week is December 5 – 9, 2022. For more information go to <https://www.cdc.gov/flu>

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp -No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

Attorney – Mr. William Justice – Absent

Mr. Justice is working on a project for the sewer extension across Highway 280 that will be funded by the American Rescue Fund and the funds must be dispensed by December 31, 2023. The developer of Stonehedge Development to provide the drawings and to get the construction cost of the sewer extension.

Board of Zoning – Chairman Joe Smith – Absent

Mayor Riggins welcomed Kathy Carisch, Board of Zoning member. Kathy reported that she and Angel Langner-Reed completed their CAPZO certifications. The last Board of Zoning meeting there was discussion on past cases and preparations for future cases. The next Board of Zoning meeting will be held in January 2023. Mayor Riggins thanked Kathy Carisch for serving on the Board of Zoning Committee.

Westover Fire Department - Chief Micah Woodley – Absent

The Fire Department will be having a Ribbon Cutting Ceremony directly after the Westover Parade on Saturday, December 10, 2022.

Councilmember Susan Lane reported that she discussed with Chief Woodley, the 911 texts shut down on November 1, 2022 and there is a charge to receive these texts.

OLD BUSINESS: None

NEW BUSINESS:

Ordinance #2022-12-06-1031 – A Ordinance Adopting Building Codes for the City of Westover, Alabama will be discussed in the Ordinance section.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. – None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

Ordinance #2022-12-06-1031 – A Ordinance Adopting Building Codes for the City of Westover, Alabama. Mayor Riggins reported we are currently using the 2009 International Code and Shelby County has adopted the 2021 codes and will start adopting 2023 International Code Books next year. We must show progress on our Fire Department codes and other areas. This will affect our ISO rating.

Clerk Meacham read Ordinance #2022-12-06-1031– A Ordinance Adopting Building Codes for the City of Westover, Alabama.

A motion was made by Councilmember Susan Lane to suspend the rules for the second reading of Ordinance #2022-12-06-1031 – An Ordinance Adopting Building Codes for the City of Westover, Alabama.

A second made by Councilmember Annette Tyler.

A Roll Call Vote to Suspend the Rules for the second reading of Ordinance #2022-12-06-1031 was taken:

Councilmember Mayor Riggins - Aye

Councilmember Susan Lane - Aye

Councilmember Annette Tyler - Aye

Councilmember Wayne Jones - Aye

Councilmember Roberta Stamp - Aye

Councilmember Dr. Jay Crisman – Aye

Suspension of the Rules for the second reading of Ordinance #2022-12-06-1031 – A Ordinance Adopting Building Codes for the City of Westover, Alabama was adopted unanimously.

A motion was made by Councilmember Susan Lane to adopt Ordinance #2022-12-06-1031 A Ordinance Adopting Building Codes for the City of Westover, Alabama.

A second was made by Councilmember Wayne Jones.

A Roll Call Vote to adopt Ordinance #2022-12-06-1031 was taken:

Councilmember Mayor Riggins - Aye
Councilmember Susan Lane - Aye
Councilmember Annette Tyler - Aye
Councilmember Wayne Jones - Aye
Councilmember Roberta Stamp - Aye
Councilmember Dr. Jay Crisman – Aye

The Ordinance #2022-12-06-1031 – A Ordinance Adopting Building Codes for the City of Westover, Alabama was adopted unanimously and a recorded copy is attached to these minutes.

COUNCIL COMMENTS

Councilmember Wayne Jones asked when the Ordinance for the new codes will be effective and if any building permit already purchased will be changed. Mayor Riggins stated this Ordinance will be recorded, posted and notify the builders at the first of 2023.

Councilmember Roberta Stamp looking forward to seeing everyone at the Christmas Parade and Fire Department ribbon cutting this Saturday, December 10, 2022.

Councilmember Susan Lane asked everyone to wear their favorite Santa hat for the next Council meeting.

Councilmember Wayne Jones thanked Councilmember Roberta Stamp for chairing the Christmas Parade Committee.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Susan Lane.

The meeting was adjourned at 7:06 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer

**WESTOVER CITY COUNCIL
MINUTES
December 20, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on December 20, 2022.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins - Councilmembers: Roberta Stamp, Wayne Jones, Dr. Jay Crisman, Susan Lane and Annette Tyler.

Absent

None

Invocation

The invocation was given by Councilmember Jay Crisman.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins thanked everyone that helped and participated in the Westover Christmas Parade and Fire Department Ribbon Cutting.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of December 6, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of December 6, 2022.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of December 6, 2022 were adopted unanimously as presented.

The regular meeting minutes for December 6, 2022 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the regular meeting minutes of December 6, 2022.

A second was made by Councilmember Susan Lane.

The December 6, 2022 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The November 2022 Treasurer's report was distributed in pre-meeting and will be presented at our next meeting.

The December 20, 2022 bank balances were distributed in pre-meeting.

REPORTS OF STANDING COMMITTEES

- A. **BUSINESS DEVELOPMENT/PUBLIC SAFETY** – Councilmember Susan Lane
Business Development – We have accomplished a lot in 2022, I'm looking forward to 2023 and all the opportunities.

On behalf of Business Development and Public Safety, Merry Christmas and wishes for a prosperous new year!

Public Safety – No Report

- B. **EDUCATION/PUBLIC RELATIONS** – Councilmember Annette Tyler
Education – No report

Public Relations – "Chamber Night with the Bulls" will be held Thursday, January 5, 2023 from 6:00 p.m. – 7:00 p.m. Hockey game starts at 7:00 p.m. at the Pelham Civic Complex & Ice Arena. There will be a charge of \$20.00 for members and \$30.00 for future members.

The Shelby County Chamber of Commerce CoffeeNet will be held Wednesday, January 11, 2023 from 8:30 a.m. – 9:30 a.m. at Leaders' Corner – 100 South Main Street, Columbiana, Al. There is no cost for this event. Please make reservations online.

The "2023 Shelby County Business Outlook Conference & Annual Meeting" will be held Wednesday, January 25, 2023 from 8:30 a.m. – 10:30 a.m. & 11:00 a.m. – 1:00 p.m. at the Development Services Building.

- A. **LIBRARY AND SENIOR PROGRAM** – Councilmember Annette Tyler

Library – We are still processing new books for the Library. The book box has been active.

Seniors – No Report

- B. **ANNEXATION AND ZONING** – Councilmember Wayne Jones – No Annexation.
Zoning - A new house will be built across from Yellowleaf Farms subdivision.

- E. **PUBLIC HEALTH & SAFETY** - Councilmember Dr. Jay Crisman reported the Weather forecast is predicting extremely cold weather at the end of the week, into the teens and/or single digits, so everyone be aware and to check pipes. Check supplemental

heat and make sure to keep it away from flammable items. Also, check on neighbors, family and pets to make sure they are safe.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp -No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

Attorney – Mr. William Justice – Absent

Board of Zoning – Chairman Joe Smith – Absent

Westover Fire Department - Chief Micah Woodley – See attached report.

OLD BUSINESS: None

NEW BUSINESS:

The Mowtivated Lawncare Contract was presented and discussed in pre-meeting. The new contract will have a 4.2% increase for 2023.

A motion was made by Councilmember Susan Lane to approve the 2023 Mowtivated Lawncare contract.

A second by Councilmember Dr. Jay Crisman.

A motion to approve the 2023 Mowtivated Lawncare contract was adopted unanimously.

Mayor Riggins distributed a handout from the Shelby County Chamber of Commerce showing 2023 initiatives. The Chamber asked that we increase our annual membership from \$2500.00 to \$5000.00. We will discuss and vote at our next Council meeting.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

None

COUNCIL COMMENTS

Mayor Riggins wished everyone a Merry Christmas and Happy New Year.

Councilmember Wayne Jones questioned multiple rental houses in subdivisions. Mayor Riggins replied our zoning ordinance does state to allow short term rental house unless it is a Bed & Breakfast type rental and the homeowner must dwell at the property.

Councilmembers wished everyone a Merry Christmas and a Happy New Year.

Councilmember Jay Crisman thanked everyone for supporting Westover Business Alliance. If anyone has suggestions for 2023 venues, subjects and sponsors contact Councilmember Susan Lane and/or Councilmember Dr. Crisman.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Susan Lane.

The meeting was adjourned at 7:03 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer