

**WESTOVER CITY COUNCIL
MINUTES
September 6, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on September 6, 2022.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor Riggins, Councilmembers: Roberta Stamp, Annette Tyler, Wayne Jones and Susan Lane

Absent

Dr. Jay Crisman

Invocation

The invocation was given by Mayor Riggins.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins stated the City of Westover continues to prosper and he is anxious to get our August financial statements closed to get results. This month, September, is our last month for this fiscal year. Mayor Riggins is working on the 2023 Budget and will try to have ready to get approved at our next Council meeting.

A scheduled Public Hearing to discuss a Sales Tax Increase will be held Tuesday, October 11, 2022 beginning at 6:30 p.m. at Mt. Tabor Annex.

A scheduled Public Hearing to discuss the Temporary Suspension of Certain Business Licenses, Permits and Buildings along the U.S. 280 frontage to be held Tuesday, October 18, 2022 at our regular Council meeting beginning at 6:30 p.m. at City Hall.

Both public hearings notice will be posted at our public posting areas.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of August 16, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of August 16, 2022.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of August 16, 2022 were adopted unanimously as presented.

The regular meeting minutes for August 16, 2022 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the regular meeting minutes of August 16, 2022.

A second was made by Councilmember Susan Lane.

The August 16, 2022 minutes were adopted unanimously as presented.

TREASURER'S REPORT

The July 2022 Year-to-Date Treasurer's Report detail was distributed at our last meeting and a recap was distributed in our pre-meeting tonight. Mayor Riggins asked for a motion to adopt this report.

A motion was made by Councilmember Susan Lane to adopt the 2022 July Year-to-Date Treasurer's Report.

A second was made by Councilmember Wayne Jones.

The 2022 July Year-to-Date Treasurer's Report was adopted unanimously as presented.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane
Business Development – The next "Westover Business Alliance" luncheon will be held Thursday, October 27, 2022. The keynote speaker will be Mayor Riggins and he will discuss the "State of Westover" currently and future plans. The luncheon will open at 11:30 a.m. and begin at 12:00 Noon. Please bring business cards and be ready to network.

I hope everyone received "Our Westover" digital newsletter edition 9. You can sign up to receive the newsletter at Westoveral.gov and ads are available for purchase.

Public Safety – Schools are back in session, so be aware of more traffic and school buses on the roads. Please be courteous to school bus drivers and always stop when school buses have their stop sign out. Drivers must remain stopped until the bus resumes motion.

"Thank You" to all that helped put the flags in the median. Mayor Riggins cut the grass in the median.

Let's do our part to keep Westover clean. No dumping please!

The Shelby County Sheriff's Office wants to remind you not to leave valuable property in plain view in your vehicle. Always lock your doors and remove cell phones, laptops, pocketbooks, wallets, credit cards and keys from your unattended vehicle or place them in a locked glove compartment or trunk. Never leave firearms in your vehicle overnight. Hide your things, lock your car and take your keys.

Mayor Riggins thanked Chief Woodley and the firemen that helped display the flags on Highway 280. Mayor Riggins cut the grass in the media.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler
Education – No Report

Public Relations – The Shelby County Chamber will be having their Chamber Luncheon on Thursday, September 15, 2022 from 11:30 a.m. - 1:00 p.m. at The Shelby County Chamber Office located at 1301 County Services Drive. Reservations requested by noon on September 14, 2022 as lunch will be served.

Shelby County Chamber of Commerce is accepting Shelby County Tourism and Recreation All Stars 2022 Nominations with categories Lodging, Restaurant, Attractions/Recreation, Event/Festival and Rising Star (open one year or less) as the deadline for submission is September 9, 2022. For more information go to the Shelby County Chamber of Commerce website for guidelines and instructions.

The Shelby County Chamber will be selecting Board of Directors which includes six positions beginning January 1, 2023 and the deadline for applying is Friday, September 16, 2022. The Directors will serve a three-year term.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler
Library – The Library received a \$5,000.00 Community Service Grant from State Senator Dan Roberts and also received a donation of \$370.00 from the Shelby County Library Foundation.
There are plans to purchase new books.

D. ANNEXATION AND ZONING – Councilmember Wayne Jones
The Building Permits are doing well with a total of twelve for the month of August 2022 and does not include Pine Mountain.

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman - Absent

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp – No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

The Planning Commission is working on the Zoning definitions and coming up with ideas. Mayor Riggins stated a work session will be held Thursday, September 8, 2022 and will be held at Mt. Tabor Annex.

Attorney – Mr. William Justice – Absent

Board of Zoning – Chairman Joe Smith – Absent

Mayor Riggins stated a Board of Zoning work session is scheduled for October 2022.

Westover Fire Department - Chief Micah Woodley – See Attached Report

Chief Woodley thanked the Council for the approval of new EMS bags which are larger bags needed to hold equipment. The EMS Bags have arrived and were placed in service September 9, 2022.

Chief Woodley stated only one bid was received for the new Fire Department pickup truck. The vendor was Donohoo Chevrolet and submitted a proposal that met the specification requirements with a total cost of \$53,710.45. This proposed vehicle cost will allow us to stay under the projected cost of \$75,000.00 for the complete project. Chief Woodley asked the Council for approval toward this bid to Donohoo Chevrolet. The vehicle is in stock and he will be able to pick it up Monday, September 12, 2022.

Mayor Riggins asked for a motion to approve the purchase of a new Fire Department Vehicle in the amount of \$53,710.45 from Donohoo Chevrolet. These funds will be distributed from American Rescue Plan Act Funds.

A motion was made by from Councilmember Susan Lane to approve the purchase of a new Chevrolet Truck for the Fire Department in the amount of \$53,710.45.

A second motion was made by Councilmember Annette Tyler.

The purchase of the Fire Department new vehicle in the amount of \$53,710.45 was adopted unanimously as presented.

Councilmember Wayne Jones stated if we had to order the truck it would have been months waiting on the order.

Chief Woodley reported the FY2021 FEMA AFG Grant selection process began July 29, 2022. Five rounds of awards have been announced totaling \$145,055,304.00 leaving \$298,944,696.00 left to be awarded. Awards notifications are typically released each Friday until all funds are expended. We have applied for a pumper truck and a brush truck.

OLD BUSINESS:

Mayor Riggins stated as previously discussed, a public hearing for the Sales Tax Increase will be held Tuesday, October 11, 2022, at 6:30 p.m. at Mt. Tabor Annex.

Resolution #2022-09-06-2072 To Amend the 2022 Budget was discussed in our pre-meeting. With unanimous consent we will dispense of the "where as" portions of the reading of this resolution. Clerk Meacham read "Be It Resolved" portion into the minutes.

A motion was made by Councilmember Susan Lane to adopt Resolution #2022-09-06-2072 To Amend the 2022 Budget.

A second was made by Councilmember Wayne Jones.

Resolution #2022-09-06-2072 To Amend the 2022 Budget was adopted unanimously.

Resolution for Temporary Suspension of Certain Business Licenses, Permits and Buildings along the U.S. 280 frontage to be held Tuesday, October 18, 2022 at our regular council meeting beginning at 6:30 p.m. at City Hall.

Resolution #2022-09-06-2073- Reimbursement of Funding for Sewer Extension Performed by Brasher Holdings, Inc. With unanimous consent we will dispense the reading of the "where as" portion of this resolution. Clerk Meacham read "Now Therefore Be It Resolved" portions.

A motion was made by Councilmember Annette Tyler to approve Resolution #2022-09-06-2073 Reimbursement of Funding for Sewer Extension Performed by Brasher Holdings, Inc.

A second was made by Councilmember Susan Lane.

Resolution #2022-09-06-2073 Reimbursement of Funding for Sewer Extension Performed by Brasher Holdings, Inc. by was adopted unanimously.

READING OF PETIIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. – None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS: None

COUNCIL COMMENTS

Councilmember Roberta Stamp congratulated Chief Woodley for the purchase of the Fire Department's new vehicle.

Councilmember Wayne Jones asked about the new water lines being installed in Westover and if the current contractors have been changed for this project and the reason is lumber is piled along the side of the road.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Susan Lane.

The meeting was adjourned at 7:02 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer

**WESTOVER CITY COUNCIL
MINUTES
September 20, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on September 20, 2022.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor Riggins, Councilmembers: Roberta Stamp, Annette Tyler, Wayne Jones, Dr. Jay Crisman and Susan Lane

Absent

None

Invocation

The invocation was given by Mayor Riggins.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins thanked everyone for attending tonight's meeting and announced a Public Hearing to discuss a Possible Increase on School Sales Tax/Law Enforcement Sales Tax will be held Tuesday, October 11, 2022 at Mt. Tabor at 6:30 p.m. This Public Hearing has been posted on our Facebook page, website and at the normal locations.

On October 18, 2022, at our regular Council meeting a Public Hearing will be held to discuss a Temporary Suspension of Certain Business Licenses, Permits and Buildings along the U.S. 280 frontage beginning at 6:30 p.m. at City Hall. Legislation will be ready and distributed to the public.

The Garbage contracts expire the last day of this month. Councilmember Susan Lane worked to negotiate with Republic Services to contract with the City of Westover and did not get a response from Republic Services who was not interested at all in bidding on continuation of recycling. There were approximately 843 addresses given to Republic Services and received no response.

Shelby County has a new contract with Waste Management and the City of Westover will be going with Waste Management as well. A flyer explaining Waste Management Services will be given to customers and with a substantial increase in fees. There is no other alternative at this time.

Councilmember Annette Tyler asked if there will be recycling and Mayor replied, no.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of September 6, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of September 6, 2022.

A second was made by Councilmember Wayne Jones.

The pre-meeting minutes of September 6, 2022 were adopted unanimously as presented.

The regular meeting minutes for September 6, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the regular meeting minutes of September 6, 2022.

A second was made by Councilmember Wayne Jones.

The September 6, 2022 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The August 2022 Year-to-Date Treasurer's Report was distributed in detail at our pre-meeting tonight and will be presented for a motion at our next Council meeting.

The 2022 – 2023 Fiscal Year Budget was presented in pre-meeting tonight. An error was corrected during pre-meeting. Mayor Riggins asked the Council for a motion to adopt the 2022 – 2023 Fiscal Year Budget. The total income is \$1,656,411.00 and total expense \$1,441,396.00. Clerk Meacham will begin to key this new 2022 – 2023 Fiscal Year Budget into the Quickbooks accounting system.

A motion was made by Councilmember Annette Tyler to adopt the 2022 – 2023 Fiscal Year Budget.

A second was made by Councilmember Susan Lane.

The 2022 – 2023 Fiscal Year Budget was adopted unanimously as presented.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane
Business Development – The next Westover Business Alliance "Luncheon" will be held Thursday, October 27, 2022. The keynote speaker will be Mayor Riggins and he will discuss the "State of Westover" currently and future plans. The luncheon will open at 11:30 a.m. and begin at 12:00 Noon. Bring business cards and be ready to network.

Please email me information for "Our Westover Digital Newsletter" edition 10. The next edition will be published in October 2022. Anyone who would like to receive the newsletter can sign up at Westoveral.gov.

Public Safety

This is the fifth annual "Rail Safety Week" to be September 19th -25th, 2022 and it is a National Movement.

Rail Safety is a partnership between the CSX Railroad and Operation Lifesaver. The partnership is to empower people to keep themselves safe near Tracks and Trains.

Currently the state of Alabama ranks number 8 in the United States for Track Tragedies. Let us all do our part to #StopTrackTragedies.

A Friendly Reminder: Do not be a chump and dump! Let's keep Westover beautiful!

"Thank You" to Mayor Riggins for signing a proclamation to declare Rail Safety Week.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler Education – No Report

Public Relations – The Shelby County Chamber of Commerce "2022 Annual Safety Awards" Luncheon will be held Wednesday, September 28, 2022 from 11:00 a.m. – 1:00 p.m. at the Pelham Civic Complex and Ice Arena. Reservations are required. The cost is \$20.00 for Chamber investors and \$30.00 for future Chamber investors.

Business After Hours – Cahaba Dermatology Spa will be held Thursday, September 29, 2022 from 5:30 p.m. – 7:00 p.m. The cost is \$10.00 for Chamber investors and \$20.00 for future Chamber investors. The cost includes hors d'oeuvres and two complimentary beverages. Please RSVP to this event.

A "Discover Shelby Fest" will be held Saturday, October 1, 2022 with outdoor musical festival featuring regional vineyards, food and music and will be held at the Columbiana Old Mill Square Park from 11:00 a.m. – 7:00 p.m. Admission is free. Take a chair, blanket and enjoy the event.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler Library – Moving forward with purchasing of new books. The Wilsonville Library donated books and offered voluntarily to help move the books to the new location. The Library book box outside of the Library is working well.

D. ANNEXATION AND ZONING – Councilmember Wayne Jones No Annexation at this time, but working on a zoning verification for a permit to build a pole barn and will approve this tonight.

Mayor Riggins will be turning in an annexation for 36 acres on Highway 51 to build two homes located close to Hurst Farm.

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – A handout was given to the Council. September is National Suicide Awareness Month. One of the facts shared: 79% of suicides are men. For more information go to ndbh.com/suicide. For assistance with suicide crisis call 988.

At this time, COVID cases seem to be less severe than in the past.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp – No Report – Mayor Riggins reported still waiting on Stonehedge to get their approval from the Corps of Engineers.

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

Mayor Riggins reported that Mr. Eddleman will be presenting a revision of conceptualls on Village 1, 2 and 3. Also, Mr. Eddleman will present a new location for the proposal school site option in Pine Mountain that was requested by Shelby County Board of Education.

Mayor Riggins informed the Council that an election will be held to fill the Planning Commission Pro-tem. Robin Smith resigned and will be moving to Huntsville.

Attorney – Mr. William Justice – Absent

Board of Zoning – Chairman Joe Smith – Absent

Westover Fire Department - Chief Micah Woodley – Absent

Mayor Riggins reported that the framing of storage rooms has been completed in Fire Station and will begin drywalling this week. The new vehicle has been purchased. A camper top will be in sometime in November. Mayor Riggins thinks that Chief Woodley has full staff at this time.

OLD BUSINESS:

Mayor Riggins announced that a public hearing to discuss the Schools Sales Tax Increase will be held Tuesday, October 11, 2022 at 6:30 p.m. and will be held at Mt. Tabor Annex. This Public Hearing has been posted on our Facebook page, website and at the normal locations

Mayor Riggins asked for any comments.

Councilmember Wayne Jones asked, will we have proposed legislation already written or is the meeting to discuss use of the money and how we are going to collect the money? Mayor Riggins replied he would like it to be decided at this hearing concerning who will determine where the money will be spent and who will determine use of the money. A committee should be formed and then will present to the City Council for approval of funds to be spent. Mayor Riggins has informed some citizens that have been involved in school decisions.

Mayor Riggins announced a public hearing to discuss Temporary Suspension of Certain Business Licenses, Permits and Buildings along the U.S. 280 frontage to be held Tuesday, October 18,

2022 at our regular council meeting beginning at 6:30 p.m. at City Hall. Legislation will be ready and distributed to the public. Mayor Riggins removed the wording "moratorium" and replaced with Temporary Suspension. There will be a beginning time and ending time on the temporary suspension and hopefully we get response from citizens. This Public Hearing has been posted on our Facebook page, website and at the normal locations.

NEW BUSINESS:

A Proclamation Declaring Rail Safety Week 2022 was read by Councilmember Susan Lane.

A motion was made by Councilmember Roberta Stamp to ratify a Proclamation Declaring Rail Safety Week 2022.

A second was made by Councilmember Annette Tyler.

The Proclamation Declaring Rail Safety Week was ratified unanimously.

The Proclamation of Constitution Week for September 17th – 23rd, 2022 was read by Mayor Riggins.

A motion was made by Councilmember Susan Lane to ratify the Proclamation of the Constitution Week for September 17th – 23rd, 2022.

A second was made by Councilmember Annette Tyler.

The Proclamation of Constitution Week for September 17th – 23rd, 2022 was ratified unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. – None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS: None
Mayor Riggins stated the motions were presented above.

COUNCIL COMMENTS

Councilmember Annette Tyler announced the Shelby County Health Fair will be held October 13, 2022 at First Baptist Church in Columbiana.

Councilmember Susan Lane thanked Mayor Riggins for the Rail Safety Week Proclamation and thanked the Westover Fire Department for participating in the Vincent Middle High School Homecoming Parade.

Councilmember Wayne Jones thanked Mayor Riggins for working hard on the 2022 – 2023 Fiscal Year Budget and for working throughout the year.

Councilmember Annette Tyler thanked Mayor Riggins for explaining the 2022 – 2023 Fiscal Year Budget to the Council.

Councilmember Susan Lane stated to Councilmember Dr. Jay Crisman that she will be sharing the Suicide Awareness information with the counselors at school.

Mayor Riggins stated that Jeanne Champion Fisch's, son and granddaughter, daughter-in-law Margaret Malloy asked to place a book closet/stand in the park, similar to the one the Library has displayed outside their door. It is posted on our Facebook page that a ceremony will be held on Tuesday, October 18, 2022 at 11:30 a.m. for the betterment and improving opportunities for children with dyslexic.

Adjournment

A motion was made by Councilmember Wayne Jones to adjourn.

A second was made by Councilmember Susan Lane.

The meeting was adjourned at 7:16 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer